

Inventory Control & Cycle Counting

Read-only preview

OWNER

Inventory Lead

CADENCE

Weekly

PURPOSE

Keep counts current, investigate variances, and maintain audit-ready inventory evidence.

Sample procedure sections

1. Scope and responsibilities for the workflow owner.
2. Step-by-step procedure with evidence expectations.
3. Exception handling, escalation, and documentation rules.
4. Training acknowledgement and revision-control prompts.

Compliance note

Templates are starting points. Adapt them to your pharmacy, state, accreditation standards, and qualified counsel guidance.

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