

# Controlled Substance Reconciliation

Read-only preview

## OWNER

PIC + Technician

## CADENCE

Daily close

## PURPOSE

Reconcile controlled stock, document discrepancies, and maintain chain-of-custody logs.

## Sample procedure sections

1. Scope and responsibilities for the workflow owner.
2. Step-by-step procedure with evidence expectations.
3. Exception handling, escalation, and documentation rules.
4. Training acknowledgement and revision-control prompts.

## Compliance note

Templates are starting points. Adapt them to your pharmacy, state, accreditation standards, and qualified counsel guidance.

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